



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, August 14, 2023 6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Doug Shelton, Alderman Jeff Cannon

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Zachary Moretz, Finance Officer Shelly Shockley, Fire Chief/Public Works Director Jason Hord, Police Sergeant Richard Tester

Call to Order: Mayor Barnhardt called the meeting to order at 6:00 p.m.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Barnhardt.

1. Approval of the Agenda

ACTION: Alderman Costantino made a motion to approve the agenda. Mayor Pro Tem Linker seconded the motion. Mayor Barnhardt suggested moving up the presentation of proclamation to Mrs. Louise Crowther in honor of her 100th birthday since Mrs. Crowther was in attendance. Alderman Costantino amended his motion to include the change and Mayor Pro Tem Linker seconded the amended motion. The motion passed 4-0.

The proclamation will be presented after citizen comments.

2. Approval of the Consent Agenda

A. Approval of the Minutes

1) Regular Meeting July 10, 2023

B. Departmental Reports

C. Financial Reports

D. Community Appearance Commission Appointment

E. Fiddler's Convention Sponsorship Request - \$100; a second \$100 sponsorship

F. Amended CPO 2023-01 Transformational Projects

G. Interlocal Agreements for Building Code Enforcement and Sedimentation & Erosion Control

ACTION: Alderman Shelton made a motion to approve the consent agenda with the modification of item E to include a second Fiddlers Convention sponsorship for \$100 to advertise for Granite Fest. Alderman Costantino seconded the motion. The motion passed 4-0.

3. Citizen Comments: There were no citizen comments.

Proclamation

Louise Crowther 100th Birthday

Mayor Barnhardt read aloud the proclamation recognizing resident Louise Crowther and acknowledged and congratulated her on her 100th birthday.

4. Town Manager's Update

Manager Smith reviewed items from his report included in the agenda packet including an update on transformational projects. The survey for the Civic Park was completed; deeds will go to the Town Attorney for review of conflicts. The design for the overflow lot is being reviewed by the planning department under the new development ordinance. Discussions are ongoing for downtown streetscape and utilities. The Duke feasibility study will take four to six months and will cost less than what was budgeted. Utility surveys may run concurrently, funding options are still being reviewed; grants, legislative funding, and partnerships are all being considered.

Manager Smith continues to follow up with the DOT regarding the Byrd Road/Faith Road project. The three-way stop could be implemented in September if not earlier. The roundabout will be on the MPO's project list. Manager Smith gave kudos to Finance Officer Shockley for a smooth field audit. The auditor complimented her organization and preparation and commended the town's internal controls. Manager Smith followed up with Tourism and was told they will contribute \$6,000 toward the Industrial Park sign. The sign will be on the same timeline as the wayfinding signs.

Old Business

5. Discussion

Town Hall Upgrades

Manager Smith gave an abbreviated and updated version of the presentation first shown at the July 2023 meeting that reviewed the history of the project, options, and professional recommendations. Board discussion included the possibility for legislative funding, and which lines the funds for the roof could be pulled from including Contingency. Mayor Barnhardt asked whether the decision could be put off until after a meeting in the next couple of weeks with Representative Warren.

There was Board consensus to move forward with getting bids for the Town Hall roof repair project.

New Business

6. Budget Amendment

Legion Building Roof Repair

There was Board discussion regarding the cost, the appropriate line for funding the project, and the process for the repair.

ACTION: Mayor Pro Tem Linker made a motion to approve Budget Amendment #1 as presented. Alderman Costantino seconded the motion. The motion passed 4-0.

7. Discussion and Possible Action

Growth/Non-Annexation Agreement

The Board reviewed the maps with the proposed lines and discussed the implications of the agreement.

The Board members provided feedback on their availability to hold a meeting for strategic planning. Mayor Barnhardt suggested that the Board tentatively set a date for a strategic meeting on August 31, 2023, beginning at 9:00 a.m. Staff will follow up with Mr. Flowe to see if he is available at that time. Clerk Smith will work with Mayor Barnhardt to put out the appropriate special meeting notices.

8. Proclamation

Louise Crowther 100th Birthday

9. Board Comments

- Alderman Costantino asked about the status of the mural. At the 6/12/2023 meeting, Manager Smith advised that he researched with School of Government experts and Attorney Short, who all agreed there were no statutory exceptions that would allow for use of public funds to place a mural on the private property as proposed; Mayor Barnhardt suggested holding onto the renderings in case an option became available in the future.
- Alderman Shelton suggested that the CAC and Events Committee members be tasked with serving as the advisory committee for the transformational parks projects and the mural. Alderman Shelton volunteered to approach the committees and ask if they would be interested.
- Mayor Barnhardt stated she will continue to keep the Board and Town Manager updated regarding meetings with Representative Warren. Mayor Barnhardt also stated interest in having the NCDOT present to the Board on the bypass project and maps. She stated a willingness to coordinate that presentation.

10. Announcements and Date Reminders

A. Tuesday	August 15	3:30 p.m.	Revitalization Team
B. Monday	August 21	6:00 p.m.	Zoning Board of Adjustment
C. Wednesday	August 23	5:30 p.m.	CRMPO TAC
D. Thursday	August 24	5:30 p.m.	Events Committee
E. Monday	September 4		Labor Day – Town Hall Closed
F. Tuesday	September 5	6:00 p.m.	Planning Board

11. Closed Session

ACTION: Mayor Pro Tem Linker made a motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Alderman Costantino seconded the motion. The motion passed 4-0.

ACTION: Mayor Pro Tem Linker made a motion to return to open session. Alderman Costantino seconded the motion. The motion passed 4-0.

The Board will hold another closed session at the next regular meeting to revisit the discussion of the closed session item.

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

The meeting ended at 7:15 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



CAPITAL PROJECT ORDINANCE

2023-01

TOWN OF GRANITE QUARRY, NC TRANSFORMATIONAL PROJECTS

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted, as amended July 10, 2023:

Section 1: The Project authorized is for “Transformational Projects”, generally defined by the Board for the purposes herein to mean rare or even once-in-a-generation opportunities to advance Town projects that otherwise have not been possible through traditional Town funding or resources.

In Fiscal Years 2022 and 2023 the Town received \$959,916.71 through American Rescue Plan Act funding, which it elected to expend under the standard allowance for the provision of government services authorized by 31 CFR Part 35.6(d)(1). While this amount was specifically used to reimburse the Town for qualifying salaries during the pandemic, the Board is choosing to use this same amount of funds as the basis for Transformational Projects it wishes to see achieved within the Town limits.

Section 2: The officers of this unit of government are hereby directed to proceed with the capital project within the terms of this project ordinance and the budget contained herein.

Section 3: The following amounts are appropriated for this project*:

	Original	<u>Amended 7/10/23</u>
Administrative, Engineer, or Architect Fees		
<u>Pre-Development Services</u>		<u>39,100</u>
<u>Civic Park “Option 1” Improvements (4/10/23)</u>		<u>49,800</u>
<u>Civic Park Master Plan (7/10/23)</u>		<u>55,000</u>
Total Administrative, Engineer, or Architect Fees	\$ 50,000.00	143,900
Construction Costs	\$ 864,416.71	660,516.71
Transfer to TAP Project – GQ Match		110,000.00
Contingency	\$ 45,500.00	45,500.00
Total Appropriations	\$ 959,916.71	959,916.71

* The Board will amend this section as it refines and prioritizes specific projects with the assistance of its consulting firm, Stewart.

Section 4: The following revenues are appropriated for this project:

Fund Balance Appropriated	\$	959,916.71
Total Revenues	\$	959,916.71

Section 5: The Finance Officer is directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of all state and federal regulations.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7: The Finance Officer is directed to report on the financial status of each project element in Section 3 of this ordinance on a quarterly basis.


Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board until this project is complete.

Section 9: A copy of this capital project ordinance shall be entered into the Governing Board's meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk for direction in carrying out this project.


(Seal)



Adopted the 10th day of July, 2023


Brittany H. Barnhardt, Mayor

Attest:


Aubrey Smith, Town Clerk

STATE OF NORTH CAROLINA

ROWAN COUNTY

INTERLOCAL AGREEMENT FOR EROSION AND SEDIMENTATION CONTROL

This INTERLOCAL AGREEMENT FOR EROSION AND SEDIMENTATION CONTROL (this "Agreement") is made and effective this 14th day of August, 2023 (the "Effective Date") by and between the County of Rowan, a political subdivision of the State of North Carolina and body politic, (the "County"), and the Town of Granite Quarry, a municipal corporation located in said County and State (the "Town").

WITNESSETH

WHEREAS the County has adopted and enforces an Sedimentation and Erosion Control Ordinance; and

WHEREAS the Town has requested the County to administer and enforce the County's Erosion and Sedimentation Control Ordinance within the Town and its extraterritorial jurisdiction ("ETJ") as applicable, and the County has agreed to provide such services to the Town; and

WHEREAS the County and the Town, in order to set out the provisions and conditions under which said services will be provided to the Town by the County, have entered into this interlocal agreement as authorized by Chapter 160A, Article 20, Part I, and Chapter 160D, Article 1 of the General Statutes of North Carolina.

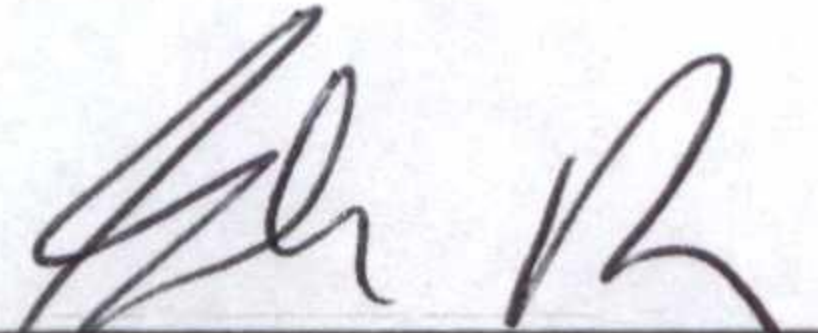
NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties, and intending to be legally bound hereby, the County and Town agree as follows:

1. **Purpose.** The purpose of this Agreement is to set forth in writing the terms and conditions upon which the County will furnish to the Town erosion and sedimentation control administration and enforcement services within the Town and its ETJ.
2. **Term.** This Agreement shall be for a period of one (1) year beginning upon the Effective Date, and it shall automatically renew from year to year unless one party shall give to the other written notice of its intention to terminate this Agreement at the end of the then-current term, such notice to be given at least ninety (90) days prior to the end of such then-current term.
3. **Services to be Provided.** The County will provide administration and enforcement of the County's Erosion and Sedimentation Control Ordinance within the municipal limits of the Town and its ETJ, and in accordance with all requirements of State law and regulations related to the same.
4. **Responsibilities of the Town.** The Town shall ensure that all subdivision proposals and other proposed development in its planning jurisdiction, which have a disturbed area greater than or equal to one (1) acre, and/or which are otherwise required to implement sedimentation and/or erosion control plans pursuant to State law, submit an erosion and sedimentation control plan to the County. The County shall process all plans submitted to it pursuant to its ordinary review procedures and the parties shall reasonably cooperate as to any additional information or coordination between County and Town requirements which may be required.

5. **Compensation.** The County will receive and retain as its compensation for the services provided the Town under this Agreement all fees provided by law for such services.
6. **Amendments.** Any amendment to this Agreement shall be in writing and executed by the County and the Town.

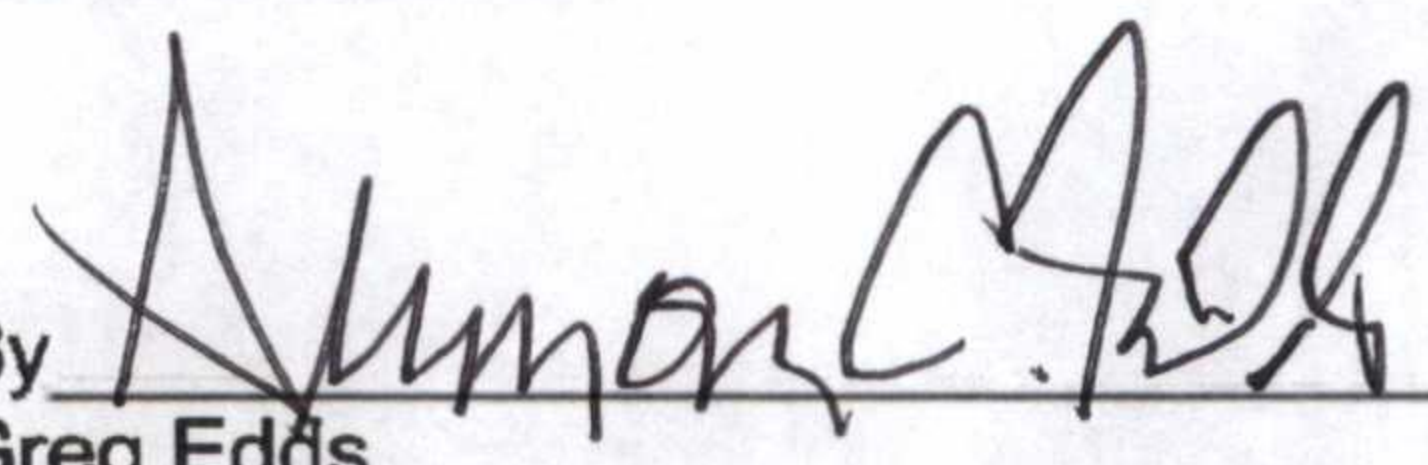
IN TESTIMONY WHEREOF, the parties hereto have caused this Agreement to be executed, and their corporate seals to be affixed by their duly authorized corporate officers, in duplicate originals, one of which shall be retained by each party, effective as of the Effective Date first above written.

(SEAL)

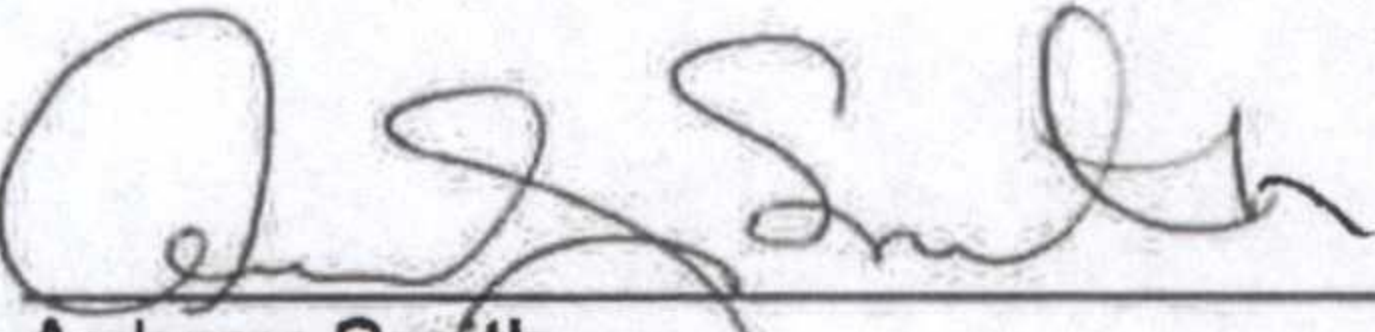

Sarah Pack
Clerk to the Board



ROWAN COUNTY

By 
Greg Edds
Chairman, Board of Commissioners

(SEAL)


Aubrey Smith
Town Clerk



TOWN OF GRANITE QUARRY

By: 
Brittany H. Barnhardt
Mayor



***PROCLAMATION IN HONOR OF
THE 100th BIRTHDAY OF
MRS Louise Crowther***

WHEREAS, Mrs. Louise Crowther holds the distinction of being a Granite Quarry, NC Centenarian; and

WHEREAS, Mrs. Crowther is the 7th generation of the Brown family who built the Old Stone House. She currently resides only a few blocks from her birthplace in Granite Quarry.

WHEREAS, Mrs. Crowther has been described as an amazing woman whose vitality, energy, and positive attitude belie her advanced age; and

WHEREAS, Mrs. Crowther will celebrate her 100TH birthday on August 25, 2023.

NOW, THEREFORE, BE IT PROCLAIMED, that I, Brittany H. Barnhardt, by virtue of the authority vested in me as Mayor of the Town of Granite Quarry, North Carolina, do hereby proclaim and celebrate the life of distinguished citizen, Mrs. Louise Crowther.

On this the 14th Day of August, 2023.




Brittany H. Barnhardt, Mayor

ATTEST:


Aubrey Smith, Town Clerk

Town of Granite Quarry

FISCAL YEAR 2023-2024
BUDGET AMENDMENT REQUEST #1

August 14, 2023

PURPOSE: To increase Fund Balance Appropriated (01-3991-99) and increase Parks – ~~Cap Outlay~~ – ~~Bldg/Infrastructure~~ (01-6130-58) by \$9,000 for the replacement of the Legion Building roof. ~~Maint + Repair~~ – Bldgs/Grounds

General Fund – Fund 01

Revenues:

GL Acct #	Account Description	Increase (Decrease):
01-3991-99	Fund Balance Appropriated	\$ 9,000
Total Increase/Decrease:		\$ 9,000

Expenses:

GL Acct #	Account Description	Increase (Decrease):
01-6130-58	Parks – Cap Outlay – Bldg/Infrastructure Maint + Repair	\$ 9,000
Total Increase/Decrease:		\$ 9,000

The above Budget Amendment was approved / denied by the Manager or Board on 8/14/2023.


Brittany H. Barnhardt, Mayor


Shelly Shockley, Finance Officer